

Reviews of Marking & Access to Scripts - GCSE

If you have collected your exam results and you have any queries over your grades the following services are available:

Service No.	Type	Service information
1	Clerical re-check	<i>This service checks that all parts of the script have been marked and the totalling of marks and the recording of marks is correct. The original mark/grade can either be raised, lowered or stay the same.</i>
2	Review of marking	<i>This is a post-results review of the original marking to ensure that the agreed mark scheme has been applied correctly. A marking error can occur as a result of: an admin error; a failure to apply the mark scheme where a task has only a 'right' or 'wrong' answer; an unreasonable exercise of academic judgement. Reviewers will not remark the script. They will only act to correct any errors identified in the original marking. This service also includes a clerical re-check. The original mark/grade can be raised, lowered or stay the same.</i>
3	Review of marking and a copy of a reviewed script	
4	Priority review of marking	<i>This is the same as Service 2 but it is processed faster (only available for Edexcel subjects). The original mark/grade can either be raised, lowered or stay the same.</i>
5	Priority review of marking and a copy of a reviewed script	
6	Priority access to script (copy)	<i>This service is to request a copy of a script to help decide if a student would like a review of marking but is not available if a review of marking has already been requested.</i>
7	Non-priority copy of script (to support teaching and learning)	<i>Awarding bodies will provide either the original hard copy script or an electronic image of the script.</i>

Post-results fees and deadlines (the fees are per paper/unit – most subjects have more than one paper/unit)

Service No.	Type		Deadline	Fee
1	Clerical re-check	AQA Edexcel OCR WJEC	All 24 September 2024	AQA: £9.05 Edexcel: £13.10 OCR: £10.75 WJEC: £11.00
2	Review of marking	AQA Edexcel OCR WJEC	All 24 September 2024	AQA: £42.00 Edexcel: £46.70 OCR: £61.50 WJEC: £40.00
3	Review of marking and a copy of a reviewed script	AQA Edexcel OCR WJEC	All 24 September 2024	AQA: £42.00 Edexcel: £61.20 OCR: £77.25 WJEC: N/A
4	Priority review of marking (Edexcel only)	AQA Edexcel OCR WJEC	Not available 1pm, 23 August 2024 Not available Not available	AQA: N/A Edexcel: £53.70 OCR: N/A WJEC: N/A
5	Priority review of marking and a copy of a reviewed script (Edexcel only)	AQA Edexcel OCR WJEC	Not available 1pm, 23 August 2024 Not available Not available	AQA: N/A Edexcel: £68.20 OCR: N/A WJEC: N/A
6	Priority access to script (copy) to support reviews of marking	AQA Edexcel OCR WJEC	4 September 2024 4 September 2024 4 September 2024 4 September 2024	AQA: FREE Edexcel: FREE OCR: FREE WJEC: FREE
7	Non-priority copy of script (to support teaching and learning)	AQA Edexcel OCR WJEC	All 24 September 2024	AQA: FREE Edexcel: FREE OCR: FREE WJEC: FREE

- *The cost is for each exam paper, not for each subject*
- *These services are not available for Non-Examination Assessments*
- *If you are requesting a review of marking and require a copy of the reviewed script, please order at the same time as it may not be available afterwards*
- *You will be contacted by email of a review of marking outcome therefore please ensure your email address is detailed overleaf*

Post-Results Services Order, Consent and Payment Form

To request a post-results service(s), please complete the required information in the white boxes and sign the form to confirm consent/permission **(this must be the candidate's signature)**.

Deadline for return: Please see the deadline dates on the attached sheet. This consent form and payment must be returned to **Mrs Bennett in the Exams Office** by the deadline dates. A request will not be processed until payment has been received. Requests/payments made after the deadline dates cannot be actioned.

Payment Methods:

Payment by cash or cheque will be accepted: Please make cheques payable to Culcheth High School and return to school with the completed forms

Successful review of marking: If a review of marking is successful and the original mark is changed leading to a change in the final grade (not unit/paper) you will receive a refund, otherwise the fee will still apply. **Cheques will not be cashed until we have an outcome of the review.**

PLEASE USE ONE FORM FOR EACH SUBJECT

Candidate name:		Candidate exam number:		
Candidate email address:		Candidate contact number:		
Subject:				
Exam Board	Exam Paper Code	Exam Title	Service Number Requested (listed overleaf)	Fee (per paper)
			Total £	

Review of marking/clerical re-check candidate consent statement and signature

I give my consent to the head of my examination centre to submit a clerical re-check or a review of marking for the examination(s) listed above. In giving consent, I understand that the final subject grade and/or mark awarded to me following a clerical re-check or a review of marking and any subsequent appeal may be lower than, higher than, or the same as the result which was originally awarded for this subject.

By signing here, I confirm my consent above:

Candidate signature:.....

Date:

Access to script candidate consent statement and signature

I consent to my scripts being accessed by my centre.

Tick ONE of the permission statements

- If any of my scripts are used in the classroom I do not wish anyone to know it is mine. My name and candidate number must be removed.*
- If any of my scripts are used in the classroom I have no objection to other people knowing they are mine.*

By signing here, I confirm my consent/permission above:

Candidate signature:.....

Date:

For office use only

HOD signature:	HOD Name:
SLT Signature:	SLT Name:
Actioned Exam Office Signature:	Date: