CULCHETH HIGH SCHOOL
> THE BEST THAT WE CAN BE

ICT and e-Learning Year 6 Induction Pack 2023-24

Next Generation Learning

ICT delivery and provision within Culcheth High School is outstanding. The robust network infrastructure supports both wired and wireless devices across the entire site to fully support Teaching and Learning. Each and every subject is fully equipped with the latest technologies including PCs, mobile notebooks, Google Chromebooks, Apple iMacs/MacBook's and iPads, filled with useful and innovative learning resources.

Our students have grown up with technology at the forefront of their everyday lives both inside and outside of school. We believe that the environment the school creates harnesses the latest technology and offers all students next generation learning.

The Year 6 Induction process will be used in part as an opportunity to embed some key principles relating to the use of the school network and resources. The purpose of this information pack is simply to outline some of the key elements of the ICT provision.

I encourage you to explore the school website culchethhigh.org.uk; please also find us on Twitter with our handle @CulchethHS. We also have a CHS App which we encourage all parents to download onto their handset in advance of their child starting at the school.

I am sure that all Year 6 students are looking forward to the prospect of starting their secondary school education within a fantastic, inspiring and innovative educational surrounding with leading edge digital technologies. I believe ICT will certainly play a significant part in enhancing their learning experience at Culcheth High School.

Mr Brownlee
ICT Network and e-Safety Strategy Manager

e-Safety

The Culcheth High School e-Safety policy aims to educate and inform our students, our staff, and our parents, of the potential risks associated with the use of digital technologies. We guide them through and support the online systems and the potential dangers that exist.

The aim throughout all the documentation is to reflect positively on digital technologies and their use in education when we deliver Teaching and Learning. We empower our students and the wider school community to develop their own safe and responsible behaviours in order to protect themselves and others. Throughout their school life students will be educated to a high level in E-Safety and protecting themselves online both inside and outside of school.

All students and parents/carers will be expected to read and sign an acceptable use policy (AUP) which outlines the positive and responsible behaviour that we expect from our students when using digital technologies.

Part of the Year 6 Induction process will be given to discussing the school ICT Network and e-Safety issues.

soschs@culchethhigh.net

SOS CHS

Student Voice

From your school email account

soschs@culchethhigh.net

Need someone to listen?

Dont want to talk face to face

Need help?

Need someone to talk to?

Don't suffer in silence

Want to tell us something?

Website, CHS App and Google

culchethhigh.org.uk

The Culcheth High School Website is an essential communication tool and vital in engaging with students, parents and the wider community. Please be encouraged to visit our new and constantly evolving website to familiarise yourself with school news, events, achievements, celebrations and policies. If you wish to contact the school via e-mail please feel free to use the e-form available via a link under school contact details.

CHS APP

The Culcheth High School free parent app gives you a multitude of communication and information features to stay in touch with what is going on at school. The app gives you direct access to your child's attendance, timetable, absence records and, much more including key dates, contacts, exam and reporting information as well as weekly updates and reminders of events in school, information on curriculum and homework.
The information on the App is not static; you will also see that it is updated and changed as the school year moves along.

As a school, we will send you messages directly to the CHS App relating to important information about your child's education and to remind you of events that are taking place at school. You will receive a notification if we send you a message and there is **no charge** for the messages you send to us. Within the App under the "Messaging" section you will be able to send the school a customised message or use the "Absence Hotline" option in the same section to report your child absent from school.

The App is available to all parents/carers and just requires the download instructions to be followed below. Please note however, that information personal to your child e.g. their absence

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record or timetable will only be viewable in the App by one parent/carer; this will be automatically added to the App for the parent/carer who is listed as a Priority 1 contact within our school records. The Priority 1 parent is the parent who is listed first on the Data Collection form in this pack. This is the parent who we will contact first in an emergency and will be the parent who will receive text messages and emails from the school.

The CHS app is available for both Apple iOS via the App Store and Android via the Google Play Store devices and can be found using the links below:

Step 1 - Go to your www.culchethhigh.org.uk/my-ed-app
Step 2 – Watch the video explaining the App, scroll down to the Blue banner
Step 3 - Download the Free MyEd app

Apple iOS App
Google Android App

Once you have installed and opened **MyEd**, search for **Culcheth High School Community Campus** and follow the simple instructions to identify yourself. For help further instructions please scroll down the page to "Connect MyEd to Culcheth High School" on https://culchethhigh.org.uk/my-ed/chs-app/

We hope you enjoy using the app and find it a useful source of information.

Key Dates
The My Ed app allows us to show you all the school dates and upcoming events.

News
Keep up to date with the latest news from Culcheth High School.

School Info
Easy access to school information, exam information and policies.

Attendance
Keep up to date with your child's attendance details. Taken directly from school and updated on a daily basis.

Forms
Fill in forms securely on your app and return them directly to school.
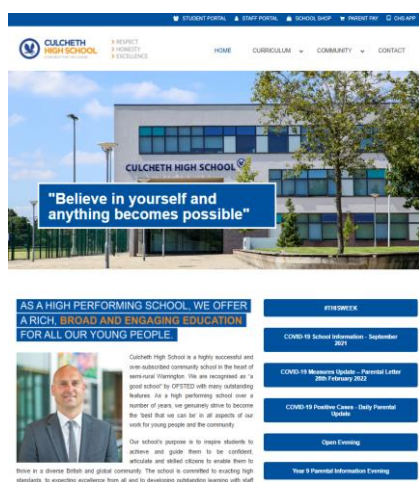
Visits
Details of all school visits and events are easy to view from the app.

Culcheth High School has an innovative and education-focused Online Learning Environment using Google Apps for Education.

We recommend that all Year 6 students and parents/carers familiarise themselves with both the website and the Google system before arriving in September and this will form part of the Induction Process.

Year 6 students will benefit from having their own Google Email account which will allow them to communicate with their teachers and work on collaborative projects with the whole class and have the facility to use the fantastic Google Classroom, all under the safety of the school's robust Google management structure.

From the website students and parents are able to link to the Culcheth High School Google G Suite for Education.

Culcheth High School is a Google Reference School which means we are innovators and use the Google G Suite products in an exemplar way. We are very privileged to be part of the Google Reference School scheme which your child will benefit from at the school.

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Cashless Catering

At Culcheth High School we strive to ensure that the latest and most appropriate technology is harnessed to improve both learning and the management systems within the school.

One such technology that we employ is a cashless catering system. This system enables the school to deliver an efficient service to students whilst continuing to provide wholesome, healthy, and enjoyable meals at the lowest possible cost.

I have enclosed a parental information letter with this pack for your attention. This letter details the features of this catering system; however, the key functionality is as follows:

- All students will be assigned a unique electronic account to manage their funds for catering services within the school
- Parents can use our Parent Pay online system to top up and pay for their child's catering needs
- No cash payments can be made at the sales counters
- Students identify themselves at the sales counters through a biometric fingerprint system

In order to prepare our new intake to use this system, we will of course need to scan each student's fingerprint; part of the Year 6 Induction process will be used for this purpose.

Please be assured that the fingerprint images taken of your child cannot be used by any other source for identification purposes. The system uses an image of the fingerprint to create a mathematical algorithm and then discards the fingerprint; only the numbers remain and these cannot be reinterpreted back into a fingerprint image. Fingerprinting is purely voluntary and those not wishing to sign up will be able to use a swipe card.

Opting-In – Compulsory Return

The cashless catering system is extremely efficient and I do hope that you will agree to your child using this. **For statutory purposes you are required to sign and complete the parental agreement form contained within this pack (Biometric Form).** Your child will not be able to use the biometric system unless we have written confirmation from yourself.

We collect and use pupil information under Article 6 (1c) (for example the Educations Act 1996) and Article 9 (2d) of the Data Protection Act 2018.

Please refer to the "**Privacy Notice**" on how we hold and store pupil data.

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