

Year 11 Post-results services: deadlines and fees – Summer 2017

If you have collected your exam results and you have any queries over your grades the following services are available:

- **Enquiries about results (EAR):** review of marking
- **Access to scripts (ATS):** access to marked examination scripts

Please see below for fees and further information:

	Post-results service	Deadline	Edexcel	AQA	OCR	WJEC
1	EAR: Review of Marking	18 September	£35.90 per unit/ component	£36.50 per unit/ component	£45.60 per unit/ component	£36.00 per unit/ component
2	EAR/ATS: Review of marking and a copy of a reviewed script	18 September	£47.00 per unit/ component	£50.45 per unit/ component	£57.00 per unit/ component	£47.00 per unit/ component
3	EAR: Priority Review of Marking (<i>Edexcel only</i>)	25 August (12 noon)	£41.25 per unit/ component	N/A	N/A	N/A
4	EAR: Priority Review of marking and a copy of reviewed script (<i>Edexcel only</i>)	25 August (12 noon)	£52.35 per unit/ component	N/A	N/A	N/A
5	ATS: Priority copy of script (<i>Edexcel, WJEC and OCR only</i>)	25 August (12 noon)	FREE	N/A	£11.40 per script	£11.00 per script
6	ATS: Original	26 September	FREE	£11.00 per script	£11.00 per script	£11.00 per script

- Please note these services are not available for Controlled Assessments and any Art and Drama related subjects
- If you are requesting a review of marking and require a copy of the script, please order it at the same time as it will not be available afterwards
- Please see attached sheet for a description of services
- You will be contacted by letter of review of marking outcomes therefore please inform the school if your address changes

Payment Methods:

ParentPay: If you pay by this method the Post-Results order, consent and payment form still needs to be completed, signed and returned to school by the deadline dates. Please ensure the total amount paid matches the order form.

Payment by cash or cheque will be accepted: Please make cheques payable to **Culcheth High School** and return to school with the Post-Results order, consent and payment form by the deadline dates.

Successful review of marking: If a review of marking is successful and the original mark is changed leading to a change in the final grade you will receive a refund of the fee paid from our Finance department. If the original mark is changed but the final grade does not change, the fee will still apply.

Post-results services order, consent and payment form

Enquiries about results (EAR) & Access to scripts (ATS)

To request a post-results service(s), please complete the required information in the white boxes and sign the form to confirm consent/permission (this must be the candidate's signature).

Deadline for return: Please see the deadline dates on the attached sheet. This consent form and payment must be returned to **Mrs Bennett in the Exams Office** by the deadline dates. A request will not be processed until payment has been received.

PLEASE USE ONE FORM FOR EACH SUBJECT

Candidate number		Candidate name		
Subject				
Exam Board	Exam code	Exam title	Service Number requested (listed below)*	Fee
				Total £

Review of marking Candidate consent statement and signature

I give my consent to the head of my examination centre to make an enquiry about the result of the examination(s) listed above. In giving consent, I understand that the final subject grade and/or mark awarded to me following an enquiry about the result and any subsequent appeal may be lower than, higher than, or the same as the grade which was originally awarded for this subject.

By signing here I confirm my consent above:

..... Date:

Access to script Candidate consent statement and signature

I consent to my scripts being accessed by my centre.

Tick ONE of the permission statements

- If any of my scripts are used in the classroom I do not wish anyone to know it is mine. My name and candidate number must be removed.
- If any of my scripts are used in the classroom I have no objection to other people knowing they are mine.

By signing here I confirm my consent/permission above:

..... Date:

*Service Number	Post-results service	Service information
1	Review of marking	<i>This is a post-results review of the original marking to ensure that the agreed mark scheme has been applied correctly. The original mark can either be raised, lowered or stay the same.</i>
2	Review of marking and a copy of a reviewed script	
3	Priority review of marking	<i>This is the same as the above but is a priority service (only available for Edexcel GCSE). Outcomes of priority reviews of marking should be received by the school between 4th and 15th September.</i>
4	Priority review of marking and a copy of a reviewed script	
5	Priority copy of script	<i>This service is to request a copy of a script to help decide if a student would like a review of marking but is not available if a review of marking has already been requested. This service is only available for Edexcel, OCR and WJEC subjects. The school will receive Priority scripts between 4th and 7th September.</i>
6	Original script	<i>Awarding bodies will provide either the original hard copy script or an electronic image of the script.</i>

For office use only

HOD signature:	HOD Name:
SLT Signature:	SLT Name:
Actioned Exam Office Signature:	Date: