



Culcheth High School

SUPPORTING STUDENTS AT SCHOOL WITH MEDICAL CONDITIONS

Reviewer: Ms C McGenity

Reviewed: June 2014

APPROVED BY: _____

DATE: _____

CULCHETH HIGH SCHOOL

POLICY STATEMENT: SUPPORTING STUDENTS AT SCHOOL WITH MEDICAL CONDITIONS

Reviewer: Inclusion manager: Ms C McGenity

Date reviewed: **June 2014**

Next review:

PURPOSE

- To formally state Culcheth High School's (CHS) commitment to supporting students with medical conditions so that they can participate fully in the educational process on offer in the school.
- To identify staff responsibilities for reviewing individual student needs and making the necessary arrangements.
- To confirm that the school will seek the necessary funding to provide the support that is stipulated in Health Care Plans (HCP) and relevant risk assessments to meet the specific needs of students with medical conditions.

AIMS

- To identify the staff responsible for managing support for students with medical conditions.
- To agree procedures for confirming the needs of individual students.
- To formalise how these needs will be recorded and communicated to all staff.

GUIDELINES

- The Inclusion Manager and SAC for Year 7 will be responsible for identifying students with medical conditions who transfer to CHS from primary school.
- The relevant SAC will be responsible for identifying students with medical conditions who join CHS as in-year admissions, who become ill while attending CHS or who suffer short term medical problems.
- In addition to checks by the SAC and Inclusion Manager any relevant medical information provided by parent/carers on the data collection sheet will be flagged up by admin staff, and reported to the SAC, when the sheet is processed.
- The SAC will prepare a HCP with parent/carer.
- The Health and Safety Co-ordinator will complete any necessary risk assessments.
- The school will make necessary adjustments to staffing and/or facilities to meet the specific needs of students with medical conditions.

- The school will seek additional funding if necessary to cover the cost of supporting students with medical conditions.
- The SAC will communicate plans to all staff (including agency staff)
- The school should consider related issues such as:
 - What cover arrangements will be made when staff who are supporting students with medical conditions are absent;
 - What arrangements are made to handle medication;
 - Whether any staff training is required to support the student;
 - Whether the student requires any specific support in situations such as fire evacuations;
 - Whether the student's medical condition requires emergency procedures to be pre-planned;
 - Confidentiality and protection of personal data;
 - Whether staff supporting the student are covered by insurance;
 - What home-to-school transport arrangements need to be made;
 - What arrangements should be made to review the student's condition (annually or as and when either the parent/carer or school staff feel necessary)