

Dear Parent/Carer

### **GCSE Examinations – Contingency Planning for Summer 2020**

The summer exams at the end of Year 11 may seem like a long way away, but we have some important information that we need to share with you, to avoid any issues next summer.

In September, the exam boards create the exam timetable for summer 2020, a copy is on our website in the exams section. The exams usually run from early May and finish towards the end of June. Depending on subject combinations, students have sometimes completed all exams by the middle of June. It is completely understandable that many families book holidays after their son/daughters final exam however I need to make you aware that in summer 2020 the awarding bodies have designated **Wednesday 24 June 2020 as a 'contingency day' for examinations**. The designation of a 'contingency day' within the common examination timetable is in the event of national or local disruption to examinations.

In the highly unlikely event that there is national disruption to a day of examinations in summer 2020, the awarding bodies will liaise with the qualification regulators and the DfE to agree the most appropriate option for managing the impact. As a last resort the affected examinations will be rescheduled. Although every effort would be taken to keep the impact to a minimum, it is possible that there could be more than one timetable date affected following the disruption, **up to and including the contingency day on 24 June 2020**. Centres will be alerted if it was agreed to reschedule the examinations and the affected candidates will be expected to make themselves available in such circumstances.

The decision regarding the re-scheduling of examinations will always rest with the awarding body. Our school must conduct the examination on the scheduled date unless instructed to do otherwise by the awarding body. Where candidates choose not to be available for the rescheduled examination(s) for reasons other than those traditionally covered by special consideration, they will not be eligible for enhanced grading arrangements.

I cannot insist upon candidates being available throughout the entire timetable period as a matter of course but I would hate to see any student missing out on a grade they've worked so hard for because they may be absent from a rearranged final exam.

If you have any queries, please do not hesitate to contact me.

Yours faithfully



M Lamb (Mr)  
Deputy Headteacher